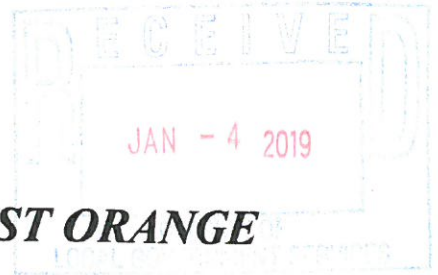


*Authority Budget of:*



***PARKING AUTHORITY OF THE CITY OF EAST ORANGE***

**State Filing Year**                      **2019**

***For the Period:***

*January 1, 2019*                      *to*                      *December 31, 2019*

*ready  
6/24/19*

**APPROVED COPY**

**[www.EastOrangeParkingAuthority.org](http://www.EastOrangeParkingAuthority.org)**  
Authority Web Address



***Division of Local Government Services***

**2019 AUTHORITY BUDGET**

**Certification Section**

2019

**PARKING AUTHORITY OF THE CITY OF EAST ORANGE**

**AUTHORITY BUDGET**

**FISCAL YEAR: FROM JAN 1, 2019 TO DEC 31, 2019**

**For Division Use Only**

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: Paul D. Cwert CPA, RMA Date: 6/20/2019

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: \_\_\_\_\_ Date: \_\_\_\_\_

## 2019 PREPARER'S CERTIFICATION

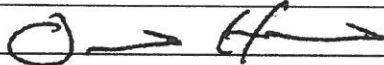
### PARKING AUTHORITY OF THE CITY OF EAST ORANGE

#### AUTHORITY BUDGET

**FISCAL YEAR:** FROM: JAN 1, 2019 TO: DEC 31, 2019

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	DANIEL R. HOLLAND		
Title:	CPA		
Address:	411 POMPTON AVE CEDAR GROVE NJ 07009		
Phone Number:	973-857-0666	Fax Number:	973-857-7135
E-mail address	DANHOLLAND@HOLLANDCPA.COM		

# 2019 APPROVAL CERTIFICATION

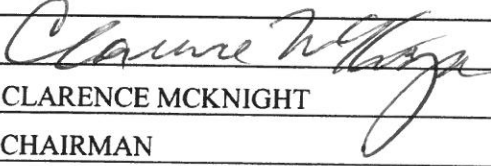
PARKING AUTHORITY OF THE CITY OF EAST ORANGE

## AUTHORITY BUDGET

**FISCAL YEAR: FROM: JAN 1, 2019 TO: DEC 31, 2019**

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Parking Authority of the city of East Orange, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 19<sup>th</sup> day of December 2018

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	CLARENCE MCKNIGHT		
Title:	CHAIRMAN		
Address:	60 EVERGREEN PLACE, SUITE 503 EAST ORANGE, NJ 07018		
Phone Number:	973-672-1116	Fax Number:	973-672-7475
E-mail address	EastOrangePacAuth@Verizon.net		

## INTERNET WEBSITE CERTIFICATION

<b>Authority's Web Address:</b>	www.EastOrangeParkingAuthority.org
---------------------------------	------------------------------------

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

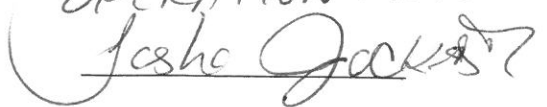
- A description of the Authority's mission and responsibilities
- Budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (**Similar Information is such as PIE Charts, Bar Graphs etc. for such items as Revenues, Expenditures, and other information the Authority deems relevant to inform the public**)
- The annual audits of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Title of Officer Certifying compliance

Signature

*TASHA JACKSON*  
*OPERATIONS MGR.*  


# 2019 AUTHORITY BUDGET RESOLUTION

## PARKING AUTHORITY OF THE CITY OF EAST ORANGE

FISCAL YEAR: FROM: JAN 1, 2019 TO: DEC 31, 2019

WHEREAS, the Annual Budget and Capital Budget for the Parking Authority of the city of East Orange for the fiscal year beginning, JAN 1, 2019 and ending, DEC 31, 2019 has been presented before the governing body of the Parking Authority of the City of East Orange at its open public meeting of Dec. 29, 2018 and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 740,971, Total Appropriations, including any Accumulated Deficit if any, of \$ 739,007 and Total Unrestricted Net Position utilized of \$ 0.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$ 0.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$ 0.00; and

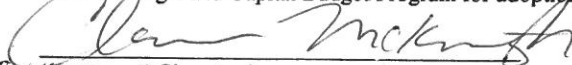
WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Parking Authority of the city of East Orange, at an open public meeting held on Dec. 19, 2018 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Parking Authority of the city of East Orange for the fiscal year beginning, Jan 1, 2019 and ending, Dec 31, 2019 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Parking Authority of the City of East Orange will consider the Annual Budget and Capital Budget/Program for adoption on February 20, 2019

  
CHAIRMAN'S Signature)

12/19/2018  
(Date)

Governing Body  
Member:

Recorded Vote  
Aye      Nay      Abstain      Absent

Clarence McKnight  
Taahira Muhammad-Dozier  
Brian Lasure  
Jerome Omar Robinson  
Dana Owens

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## 2019 ADOPTION CERTIFICATION

### PARKING AUTHORITY OF THE CITY OF EAST ORANGE

### AUTHORITY BUDGET

FISCAL YEAR: FROM: JAN 1, 2019 TO: DEC 31, 2019

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Parking Authority of the city of East Orange, pursuant to N.J.A.C. 5:31-2.3, on the 17 day of, July, 2019.

Officer's Signature:	<i>Clarence Mcknight</i>		
Name:	CLARENCE MCKNIGHT		
Title:	CHAIRMAN		
Address:	60 EVERGREEN PLACE, SUITE 503 EAST ORANGE, NJ 07018		
Phone Number:	973-672-1116	Fax Number:	973-672-7475
E-mail address	EastOrangePacAuth@Verizon.net		



# 2019 ADOPTED BUDGET RESOLUTION

## PARKING AUTHORITY OF THE CITY OF EAST ORANGE

FISCAL YEAR: FROM: JAN 1, 2019 TO: DEC 31, 2019

WHEREAS, the Annual Budget and Capital Budget/Program for the Parking Authority of the City of East Orange for the fiscal year beginning Jan 1, 2019 and ending, Dec 31, 2019 has been presented for adoption before the governing body of the Parking Authority of the City of East Orange at its open public meeting of 7/17/19; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 740,971, Total Appropriations, including any Accumulated Deficit, if any, of \$ 739,007 and Total Unrestricted Net Position utilized of \$ 0.00; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$ 0.00 and Total Unrestricted Net Position planned to be utilized of \$ 0.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of The Parking Authority of the city of East Orange, at an open public meeting held on July 17, 2019 that the Annual Budget and Capital Budget/Program of the Parking Authority of the city of East Orange for the fiscal year beginning, Jan 1, 2019 and, ending, Dec 31, 2019 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

  
CHAIRMAN (Signature)

7/17/2019  
(Date)

Governing Body  
Member:

Recorded Vote  
Aye      Nay      Abstain      Absent

Clarence McKnight  
Taahira Muhammad-Dozier  
Brian Lasure  
Jerome Omar Robinson  
Dana Owens

	✓			
	✓			
				✓
	✓			
	✓			

**2019 AUTHORITY BUDGET**  
**Narrative and Information Section**

# 2019 AUTHORITY BUDGET MESSAGE & ANALYSIS

## PARKING AUTHORITY OF THE CITY OF EAST ORANGE

### AUTHORITY BUDGET

FISCAL YEAR: FROM: JAN 1, 2019 TO: DEC 31, 2019

*Answer all questions below. Attach additional pages and schedules as needed.*

1. Complete a brief statement on the 2019/2019-2020 proposed Annual Budget and make comparison to the 2018/2018-2019 adopted budget for each operation. Explain any variances over +/-10% (**As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%**) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.
2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (**As shown on budget page F-2 explain reason for change for each revenue changing more than 10%**) from the current year adopted budget.
3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.
4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.
5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).
6. The proposed budget must not reflect an anticipated deficit from 2019/2019-2020 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. (**Prepare a response to deficits caused by the implementation of GASB 68**)
7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable.

## AUTHORITY CONTACT INFORMATION 2019

Please complete the following information regarding this Authority. **All** information requested below must be completed.

<b>Name of Authority:</b>	PARKING AUTHORITY OF THE CITY OF EAST ORANGE		
<b>Federal ID Number:</b>	22-1925528		
<b>Address:</b>	60 EVERGREEN PLACE SUITE 503		
<b>City, State, Zip:</b>	EAST ORANGE	NJ	07018
<b>Phone: (ext.)</b>	973-672-1116	<b>Fax:</b>	973-672-7475

<b>Preparer's Name:</b>	DANIEL HOLLAND		
<b>Preparer's Address:</b>	411 POMPTON AVE		
<b>City, State, Zip:</b>	CEDAR GROVE	NJ	07009
<b>Phone: (ext.)</b>	973-857-0666	<b>Fax:</b>	973-857-7135
<b>E-mail:</b>	danholland@hollandcpa.com		

<b>Chief Executive Officer:</b>			
<b>Phone: (ext.)</b>		<b>Fax:</b>	
<b>E-mail:</b>			

<b>Chief Financial Officer:</b>			
<b>Phone: (ext.)</b>		<b>Fax:</b>	
<b>E-mail:</b>			

<b>Name of Auditor:</b>	Sean Ferguson		
<b>Name of Firm:</b>	Ferraioli, Wielkotz, Cerullo & Cuva		
<b>Address:</b>	401 Wanaque Avenue		
<b>City, State, Zip:</b>	Pompton Lakes	NJ	07442
<b>Phone: (ext.)</b>	973-835-7900 EXT 205	<b>Fax:</b>	973-835-6631
<b>E-mail:</b>	Sean Ferguson <SFerguson@fwcc-cpa.com>		

**AUTHORITY INFORMATIONAL QUESTIONNAIRE**  
**PARKING AUTHORITY OF THE CITY OF EAST ORANGE**

**FISCAL YEAR: FROM: JAN 1, 2019 TO: DEC 31, 2019**

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use Most Recent W-3 Available 2017 or 2018) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 9
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use Most Recent W-3 Available 2017 or 2018) Transmittal of Wage and Tax Statements: \$187,016
- 3) Provide the number of regular voting members of the governing body: 5
- 4) Provide the number of alternate voting members of the governing body: 0
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? NO If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31, 2018 or 2019 deadline has passed 2018 or 2019) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) YES If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? NO If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
  - a. A current or former commissioner, officer, key employee, or highest compensated employee? NO
  - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? NO
  - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NOIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. NO If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. **Attach a narrative of your Authorities procedures for all employees.**
- 11) Did the Authority pay for meals or catering during the current fiscal year? YES If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.

- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? NO \_\_\_\_\_ If "yes," ***attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.***
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- First class or charter travel - NO
  - Travel for companions - NO
  - Tax indemnification and gross-up payments - NO
  - Discretionary spending account - NO
  - Housing allowance or residence for personal use - NO
  - Payments for business use of personal residence - NO
  - Vehicle/auto allowance or vehicle for personal use - NO
  - Health or social club dues or initiation fees - NO
  - Personal services (i.e.: maid, chauffeur, chef) - NO
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? YES If "no," ***attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)***
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? NO \_\_\_\_\_ If "yes," ***attach explanation including amount paid.***
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? NO \_\_\_\_\_ If "yes," ***attach explanation including amount paid.***
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? N/A \_\_\_\_\_ If "no," ***attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. (If no bonded Debt answer is Not Applicable)***
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? NO \_\_\_\_\_ If "yes," ***attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.***
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? NO \_\_\_\_\_ If "yes," ***attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.***

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,  
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

**PARKING AUTHORITY OF THE CITY OF EAST ORANGE**

**FISCAL YEAR: FROM: JAN 1, 2019 TO: DEC 31, 2019**

*Complete the attached table for all persons required to be listed per #1-4 below.*

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

**Officer:** A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Key employee:** An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

**Highest compensated employee:** One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable compensation:** (Use the Most Recent W-2 available 2017 or 2018. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2019, the most recent W-2 and 1099 should be used 2018 or 2017 (60 days prior to start of budget year is November 1, 2018, with 2017 being the most recent calendar year ended), and for fiscal years ending June 30, 2019, the calendar year 2018 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2018, with 2018 being the most recent calendar year ended).

**Other Public Entity:** Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

PARKING AUTHORITY OF THE CITY OF EAST ORANGE

For the Period January 1, 2019 to December 31, 2019

A B C D E F G H I J K L M N O P Q R S T

Position (Can Check more than 1 Column for each person)

Name	Title	Average Hours per Week Dedicated to Position	Commissioner	Officer	Key Employee	Highest Compensated Employee	Former	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities				
																			Commissioner	Officer	Key Employee	Highest Compensated Employee
1 Clarence McKnight	Chairman		X																			
2 Taahira Muhammad-Doo	Vice Chairwoman		X																			
3 Brian Lasure	Secretary		X																			
4 Jerome Omar Robinson	Commissioner		X																			
5 Dana Owens	Commissioner		X																			
6 Tasha Jackson	Operations Man.	40		X				41,792		0	3,456	45,248						45,248				
7																						
8																						
9																						
10																						
11																						
12																						
13																						
14																						
15																						
Total:												\$ 41,792	\$ -	\$ -	\$ 3,456	\$ 45,248			\$ -	\$ -	\$ -	\$ 45,248

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity



# Schedule of Health Benefits - Detailed Cost Analysis

PARKING AUTHORITY OF THE CITY OF EAST ORANGE  
For the Period January 1, 2019 to December 31, 2019

	# of Covered Members (Medical & Rx) Proposed Budget		Annual Cost Estimate per Employee Proposed Budget		# of Covered Members Current Year		Annual Cost per Employee Current Year		Total Prior year Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
<b>Active Employees - Health Benefits - Annual Cost</b>											
Single Coverage	0	\$	0	\$	0	0	0	\$	-	\$	#DIV/0!
Parent & Child	0	-	0	-	0	0	0	-	-	-	#DIV/0!
Employee & Spouse (or Partner)	0	-	0	-	0	0	0	-	-	-	#DIV/0!
Family	0	-	0	-	0	0	0	-	-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)	0	-	0	-	0	0	0	-	-	-	#DIV/0!
<b>Subtotal</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<b>Commissioners - Health Benefits - Annual Cost</b>											
Single Coverage	0	-	0	-	0	0	0	-	-	-	#DIV/0!
Parent & Child	0	-	0	-	0	0	0	-	-	-	#DIV/0!
Employee & Spouse (or Partner)	0	-	0	-	0	0	0	-	-	-	#DIV/0!
Family	0	-	0	-	0	0	0	-	-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)	0	-	0	-	0	0	0	-	-	-	#DIV/0!
<b>Subtotal</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<b>Retirees - Health Benefits - Annual Cost</b>											
Single Coverage	0	-	0	-	0	0	0	-	-	-	#DIV/0!
Parent & Child	0	-	0	-	0	0	0	-	-	-	#DIV/0!
Employee & Spouse (or Partner)	0	-	0	-	0	0	0	-	-	-	#DIV/0!
Family	0	-	0	-	0	0	0	-	-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)	0	-	0	-	0	0	0	-	-	-	#DIV/0!
<b>Subtotal</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<b>GRAND TOTAL</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>

Is medical coverage provided by the SHBP (Yes or No)?  Yes  No  
 Is prescription drug coverage provided by the SHBP (Yes or No)?  Yes  No

**Note: Remember to Enter an amount in rows for Employee Cost Sharing**





**2019 AUTHORITY BUDGET**

**Financial Schedules Section**

**SUMMARY**

PARKING AUTHORITY OF THE CITY OF EAST ORANGE  
 For the Period January 1, 2019 to December 31, 2019

	FY 2019 Proposed Budget				FY 2018 Adopted Budget		\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	AND PERMITS	SPACE RENTAL	SHARE REVENUE	N/A	Total All Operations	Total All Operations		
<b>REVENUES</b>								
Total Operating Revenues	\$ 483,237	\$ 95,141	\$ 162,360	\$ -	\$ 740,738	\$ 568,290	\$ 172,448	30.3%
Total Non-Operating Revenues	233	-	-	-	233	150	83	55.3%
Total Anticipated Revenues	483,470	95,141	162,360	-	740,971	568,440	172,531	30.4%
<b>APPROPRIATIONS</b>								
Total Administration	233,087	6,000	48,000	-	287,087	238,200	48,887	20.5%
Total Cost of Providing Services	249,891	14,964	-	-	264,855	266,832	(1,977)	-0.7%
Total Principal Payments on Debt Service in Lieu of Depreciation	-	-	-	-	-	-	-	#DIV/0!
Total Operating Appropriations	482,978	20,964	48,000	-	551,942	505,032	46,910	9.3%
Total Interest Payments on Debt	-	-	-	-	-	-	-	#DIV/0!
Total Other Non-Operating Appropriations	-	73,065	114,000	-	187,065	61,465	125,600	204.3%
Total Non-Operating Appropriations	-	73,065	114,000	-	187,065	61,465	125,600	204.3%
Accumulated Deficit	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	482,978	94,029	162,000	-	739,007	566,497	172,510	30.5%
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	#DIV/0!
Net Total Appropriations	482,978	94,029	162,000	-	739,007	566,497	172,510	30.5%
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	\$ 492	\$ 1,112	\$ 360	\$ -	\$ 1,964	\$ 1,943	\$ 21	1.1%

## Revenue Schedule

PARKING AUTHORITY OF THE CITY OF EAST ORANGE  
For the Period January 1, 2019 to December 31, 2019

	<b>FY 2019 Proposed Budget</b>						<b>FY 2018 Adopted Budget</b>	<b>\$ Increase (Decrease) Proposed vs. Adopted</b>	<b>% Increase (Decrease) Proposed vs. Adopted</b>	
	AND PERMITS	SPACE RENTAL	SHARE REVENUE	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	
							Total All Operations	All Operations	All Operations	
<b>OPERATING REVENUES</b>										
<i>Service Charges</i>										
Residential						\$ -	\$ -	\$ -	#DIV/0!	
Business/Commercial		95,141				95,141	92,639	2,502	2.7%	
Industrial						-	-	-	#DIV/0!	
Intergovernmental						-	-	-	#DIV/0!	
Other						-	-	-	#DIV/0!	
<b>Total Service Charges</b>		<b>95,141</b>				<b>95,141</b>	<b>92,639</b>	<b>2,502</b>	<b>2.7%</b>	
<i>Connection Fees</i>										
Residential						-	-	-	#DIV/0!	
Business/Commercial						-	-	-	#DIV/0!	
Industrial						-	-	-	#DIV/0!	
Intergovernmental						-	-	-	#DIV/0!	
Other						-	-	-	#DIV/0!	
<b>Total Connection Fees</b>						<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>	
<i>Parking Fees</i>										
Meters						118,075	150,314	(32,239)	-21.4%	
Permits						365,162	365,337	119,825	48.8%	
Fines/Penalties			162,360			162,360	80,000	82,360	103.0%	
Other						-	-	-	#DIV/0!	
<b>Total Parking Fees</b>			<b>162,360</b>			<b>483,237</b>	<b>475,651</b>	<b>169,946</b>	<b>35.7%</b>	
<i>Other Operating Revenues (List)</i>										
Type in (Grant, Other Rev)						-	-	-	#DIV/0!	
Type in (Grant, Other Rev)						-	-	-	#DIV/0!	
Type in (Grant, Other Rev)						-	-	-	#DIV/0!	
Type in (Grant, Other Rev)						-	-	-	#DIV/0!	
Type in (Grant, Other Rev)						-	-	-	#DIV/0!	
Type in (Grant, Other Rev)						-	-	-	#DIV/0!	
Type in (Grant, Other Rev)						-	-	-	#DIV/0!	
Type in (Grant, Other Rev)						-	-	-	#DIV/0!	
Type in (Grant, Other Rev)						-	-	-	#DIV/0!	
Type in (Grant, Other Rev)						-	-	-	#DIV/0!	
Type in (Grant, Other Rev)						-	-	-	#DIV/0!	
<b>Total Other Revenue</b>						<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>	
<b>Total Operating Revenues</b>	<b>483,237</b>	<b>95,141</b>	<b>162,360</b>			<b>740,738</b>	<b>568,290</b>	<b>172,448</b>	<b>30.3%</b>	
<b>NON-OPERATING REVENUES</b>										
<i>Other Non-Operating Revenues (List)</i>										
Type in						-	-	-	#DIV/0!	
Type in						-	-	-	#DIV/0!	
Type in						-	-	-	#DIV/0!	
Type in						-	-	-	#DIV/0!	
Type in						-	-	-	#DIV/0!	
Type in						-	-	-	#DIV/0!	
<b>Total Other Non-Operating Revenue</b>						<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>	
<i>Interest on Investments &amp; Deposits (List)</i>										
Interest Earned						233	150	83	55.3%	
Penalties						-	-	-	#DIV/0!	
Other						-	-	-	#DIV/0!	
<b>Total Interest</b>						<b>233</b>	<b>150</b>	<b>83</b>	<b>55.3%</b>	
<b>Total Non-Operating Revenues</b>						<b>233</b>	<b>150</b>	<b>83</b>	<b>55.3%</b>	
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 483,470</b>	<b>\$ 95,141</b>	<b>\$ 162,360</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 740,971</b>	<b>\$ 568,440</b>	<b>\$ 172,531</b>	<b>30.4%</b>

## Prior Year Adopted Revenue Schedule

### PARKING AUTHORITY OF THE CITY OF EAST ORANGE

<i>FY 2018 Adopted Budget</i>											
	AND PERMITS	SPACE RENTAL	SHARE REVENUE	N/A	N/A	N/A	Total All Operations				
<b>OPERATING REVENUES</b>											
<i>Service Charges</i>											
Residential						\$	-				
Business/Commercial						92,639	-	-	-	-	92,639
Industrial						-	-	-	-	-	-
Intergovernmental						-	-	-	-	-	-
Other						-	-	-	-	-	-
Total Service Charges	-	92,639	-	-	-	-	92,639				
<i>Connection Fees</i>											
Residential						-	-				
Business/Commercial						-	-	-	-	-	-
Industrial						-	-	-	-	-	-
Intergovernmental						-	-	-	-	-	-
Other						-	-	-	-	-	-
Total Connection Fees	-	-	-	-	-	-	-				
<i>Parking Fees</i>											
Meters	150,314						-	150,314			
Permits	245,337						-	-	-	-	245,337
Fines/Penalties	-						80,000	-	-	-	80,000
Other	-						-	-	-	-	-
Total Parking Fees	395,651	-	80,000	-	-	-	475,651				
<i>Other Operating Revenues (List)</i>											
Type in (Grant, Other Rev)						-	-				
Type in (Grant, Other Rev)						-	-	-	-	-	-
Type in (Grant, Other Rev)						-	-	-	-	-	-
Type in (Grant, Other Rev)						-	-	-	-	-	-
Type in (Grant, Other Rev)						-	-	-	-	-	-
Type in (Grant, Other Rev)						-	-	-	-	-	-
Type in (Grant, Other Rev)						-	-	-	-	-	-
Type in (Grant, Other Rev)						-	-	-	-	-	-
Type in (Grant, Other Rev)						-	-	-	-	-	-
Type in (Grant, Other Rev)						-	-	-	-	-	-
Total Other Revenue	-	-	-	-	-	-	-				
Total Operating Revenues	395,651	92,639	80,000	-	-	-	568,290				
<b>NON-OPERATING REVENUES</b>											
<i>Other Non-Operating Revenues (List)</i>											
Type in						-	-				
Type in						-	-	-	-	-	-
Type in						-	-	-	-	-	-
Type in						-	-	-	-	-	-
Type in						-	-	-	-	-	-
Type in						-	-	-	-	-	-
Other Non-Operating Revenues	-	-	-	-	-	-	-				
<i>Interest on Investments &amp; Deposits</i>											
Interest Earned						150	150				
Penalties						-	-	-	-	-	-
Other						-	-	-	-	-	-
Total Interest	150	-	-	-	-	-	150				
Total Non-Operating Revenues	150	-	-	-	-	-	150				
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 395,801</b>	<b>\$ 92,639</b>	<b>\$ 80,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 568,440</b>				

## Appropriations Schedule

PARKING AUTHORITY OF THE CITY OF EAST ORANGE  
For the Period January 1, 2019 to December 31, 2019

	<b>FY 2019 Proposed Budget</b>						<b>FY 2018 Adopted Budget</b>	<b>\$ Increase (Decrease) Proposed vs. Adopted</b>	<b>% Increase (Decrease) Proposed vs. Adopted</b>	
	AND PERMITS	SPACE RENTAL	SHARE REVENUE	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	
<b>OPERATING APPROPRIATIONS</b>										
<i>Administration - Personnel</i>										
Salary & Wages	\$ 113,685						\$ 113,685	\$ 110,000	\$ 3,685	3.4%
Fringe Benefits							-	-	#DIV/0!	
Total Administration - Personnel	113,685						113,685	110,000	3,685	3.4%
<i>Administration - Other (List)</i>										
PARKING ENFORCEMENT OFFICERS	114,737						114,737	70,200	44,537	63.4%
MAINTENANCE	4,665						4,665	10,000	665	6.7%
PART-TIME EXECUTIVE DIRECTOR	48,000						48,000	48,000	-	0.0%
Type in Description							-	-	#DIV/0!	
Miscellaneous Administration*							-	-	#DIV/0!	
Total Administration - Other	119,402						119,402	128,200	45,202	35.3%
Total Administration	233,087						233,087	238,200	48,887	20.5%
<i>Cost of Providing Services - Personnel</i>										
Salary & Wages	46,800						46,800	66,000	(19,200)	-29.1%
Fringe Benefits							-	24,797	(24,797)	-100.0%
Total COPS - Personnel	46,800						46,800	90,797	(43,997)	-48.5%
<i>Cost of Providing Services - Other (List)</i>										
FIELD EXPENSES	62,571						62,571	45,288	17,283	38.2%
OFFICE AND ADMINISTRATION EXPENSES	80,964						80,964	89,142	6,786	7.6%
LEGAL AND PROFESSIONAL EXPENSES	37,500						37,500	24,000	13,500	56.3%
PAYROLL TAXES AND PROCESSING FEES	22,056						22,056	17,605	4,451	25.3%
Miscellaneous COPS*							-	-	#DIV/0!	
Total COPS - Other	203,091						203,091	176,035	42,020	23.9%
Total Cost of Providing Services	249,891						249,891	266,832	(1,977)	-0.7%
Total Principal Payments on Debt Service in Lieu of Depreciation							-	-	#DIV/0!	
Total Operating Appropriations	482,978						482,978	505,032	46,910	9.3%
<b>NON-OPERATING APPROPRIATIONS</b>										
Total Interest Payments on Debt							-	-	#DIV/0!	
Operations & Maintenance Reserve	73,065						73,065	187,065	125,600	204.3%
Renewal & Replacement Reserve							-	-	#DIV/0!	
Municipality/County Appropriation							-	-	#DIV/0!	
Other Reserves							-	-	#DIV/0!	
Total Non-Operating Appropriations	73,065						73,065	187,065	125,600	204.3%
<b>TOTAL APPROPRIATIONS</b>	<b>482,978</b>						<b>482,978</b>	<b>566,497</b>	<b>172,510</b>	<b>30.5%</b>
<b>ACCUMULATED DEFICIT</b>							-	-	#DIV/0!	
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	<b>482,978</b>						<b>482,978</b>	<b>566,497</b>	<b>172,510</b>	<b>30.5%</b>
<b>UNRESTRICTED NET POSITION UTILIZED</b>										
Municipality/County Appropriation							-	-	#DIV/0!	
Other							-	-	#DIV/0!	
Total Unrestricted Net Position Utilized							-	-	#DIV/0!	
<b>TOTAL NET APPROPRIATIONS</b>	<b>\$ 482,978</b>						<b>\$ 482,978</b>	<b>\$ 566,497</b>	<b>\$ 172,510</b>	<b>30.5%</b>

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 24,148.90 \$ 1,048.20 \$ 2,400.00 \$ - \$ - \$ - \$ 27,597.10



## Prior Year Adopted Appropriations Schedule

### PARKING AUTHORITY OF THE CITY OF EAST ORANGE

	<i>FY 2018 Adopted Budget</i>						Total All Operations
	AND PERMITS	SPACE RENTAL	SHARE REVENUE	N/A	N/A	N/A	
<b>OPERATING APPROPRIATIONS</b>							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 110,000						\$ 110,000
Fringe Benefits							-
Total Administration - Personnel	110,000	-	-	-	-	-	110,000
<i>Administration - Other (List)</i>							
PARKING ENFORCEMENT OFFICERS	70,200						70,200
MAINTENANCE		10,000					10,000
PART-TIME EXECUTIVE DIRECTOR			48,000				48,000
Miscellaneous Administration*							-
Total Administration - Other	70,200	10,000	48,000	-	-	-	128,200
Total Administration	180,200	10,000	48,000	-	-	-	238,200
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	66,000						66,000
Fringe Benefits	24,797						24,797
Total COPS - Personnel	90,797	-	-	-	-	-	90,797
<i>Cost of Providing Services - Other (List)</i>							
FIELD EXPENSES	26,100	19,188					45,288
OFFICE AND ADMINISTRATIVE EXPENSES	89,142						89,142
LEGAL AND PROFESSIONAL EXPENSES	24,000						24,000
PAYROLL TAXES AND PROCESSING FEES	17,605						17,605
Miscellaneous COPS*							-
Total COPS - Other	156,847	19,188	-	-	-	-	176,035
Total Cost of Providing Services	247,644	19,188	-	-	-	-	266,832
Total Principal Payments on Debt Service in Lieu of Depreciation	-	-	-	-	-	-	-
Total Operating Appropriations	427,844	29,188	48,000	-	-	-	505,032
<b>NON-OPERATING APPROPRIATIONS</b>							
Total Interest Payments on Debt	-	-	-	-	-	-	-
Operations & Maintenance Reserve		61,465					61,465
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	-	61,465	-	-	-	-	61,465
<b>TOTAL APPROPRIATIONS</b>	<b>427,844</b>	<b>90,653</b>	<b>48,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>566,497</b>
<b>ACCUMULATED DEFICIT</b>							<b>-</b>
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	<b>427,844</b>	<b>90,653</b>	<b>48,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>566,497</b>
<b>UNRESTRICTED NET POSITION UTILIZED</b>							
Municipality/County Appropriation	-	-	-	-	-	-	-
Other							-
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-
<b>TOTAL NET APPROPRIATIONS</b>	<b>\$ 427,844</b>	<b>\$ 90,653</b>	<b>\$ 48,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 566,497</b>

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations      \$ 21,392.20    \$ 1,459.40    \$ 2,400.00    \$ -    \$ -    \$ -    \$ 25,251.60

## Debt Service Schedule - Principal

	PARKING AUTHORITY OF THE CITY OF EAST ORANGE								
	<i>Fiscal Year Ending in</i>								
	Adopted Budget Year 2018	Proposed Budget Year 2019	2020	2021	2022	2023	2024	Thereafter	Total Principal Outstanding
<b>METERS AND PERMITS</b>									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									\$
<b>SPACE RENTAL</b>									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
<b>SHARE REVENUE</b>									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
<b>TOTAL PRINCIPAL ALL OPERATIONS</b>									
\$									

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

Moody's	Standard & Poors
Fitch	
Bond Rating	
Year of Last Rating	

## Debt Service Schedule - Interest

PARKING AUTHORITY OF THE CITY OF EAST ORANGE

If Authority has no debt X this box

	Fiscal Year Ending in						Total Interest Payments Outstanding
	Proposed Budget Year 2019	2020	2021	2022	2023	2024	
<b>METERS AND PERMITS</b>							
Type in Issue Name							
Type in Issue Name							\$
Type in Issue Name							
Type in Issue Name							
Total Interest Payments							
<b>SPACE RENTAL</b>							
Type in Issue Name							
Type in Issue Name							
Type in Issue Name							
Type in Issue Name							
Total Interest Payments							
<b>SHARE REVENUE</b>							
Type in Issue Name							
Type in Issue Name							
Type in Issue Name							
Type in Issue Name							
Total Interest Payments							
N/A							
Type in Issue Name							
Type in Issue Name							
Type in Issue Name							
Type in Issue Name							
Total Interest Payments							
N/A							
Type in Issue Name							
Type in Issue Name							
Type in Issue Name							
Type in Issue Name							
Total Interest Payments							
N/A							
Type in Issue Name							
Type in Issue Name							
Type in Issue Name							
Type in Issue Name							
Total Interest Payments							
<b>TOTAL INTEREST ALL OPERATIONS</b>							
	\$	\$	\$	\$	\$	\$	\$
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
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**2019**

**PARKING AUTHORITY OF THE CITY OF  
EAST ORANGE**

**AUTHORITY  
CAPITAL  
BUDGET/  
PROGRAM**

**2019 CERTIFICATION OF AUTHORITY CAPITAL  
BUDGET/PROGRAM**

**PARKING AUTHORITY OF THE CITY OF EAST ORANGE**

**FISCAL YEAR: FROM: JAN 1, 2019 TO: DEC 31, 2019**

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the PARKING AUTHORITY OF THE CITY OF EAST ORANGE, on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

**OR**

It is hereby certified that the governing body of the PARKING AUTHORITY OF THE CITY OF EAST ORANGE have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Officer's Signature:	<i>Clarence Mcknight</i>		
Name:	CLARENCE MCKNIGHT		
Title:	CHAIRMAN		
Address:	60 EVERGREEN PLACE, SUITE 503 EAST ORANGE, NJ 07018		
Phone Number:	973-672-1116	Fax Number:	973-672-7475
E-mail address	eastorangepacauth@verizon.net		

## 2019 CAPITAL BUDGET/PROGRAM MESSAGE

### PARKING AUTHORITY OF THE CITY OF EAST ORANGE

FISCAL YEAR: FROM: JAN 1, 2019 TO: DEC 31, 2019

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?

N/A

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

N/A

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

N/A

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

N/A

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

NONE AT THIS TIME

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

NONE AT THIS TIME

*Add additional sheets if necessary.*

## Proposed Capital Budget

### PARKING AUTHORITY OF THE CITY OF EAST ORANGE

For the Period January 1, 2019 to December 31, 2019

	Estimated Total Cost	<i>Funding Sources</i>			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
<b>METERS AND PERMITS</b>					
Type in Description	\$ -				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<b>SPACE RENTAL</b>					
Type in Description	-				
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Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<b>SHARE REVENUE</b>					
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Type in Description	-				
Total	-	-	-	-	-
<b>N/A</b>					
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Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<b>N/A</b>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<b>N/A</b>					
Type in Description	-				
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	-	-	-	-	-
<b>TOTAL PROPOSED CAPITAL BUDGET</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.



## 5 Year Capital Improvement Plan

### PARKING AUTHORITY OF THE CITY OF EAST ORANGE

For the Period January 1, 2019 to December 31, 2019

*Fiscal Year Beginning in*

	Estimated Total Cost	Current Budget Year 2019	2020	2021	2022	2023	2024
<b>METERS AND PERMITS</b>							
Type in Description	\$ -	\$ -					
Type in Description	-	-					
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Type in Description	-	-					
Total	-	-	-	-	-	-	-
<b>SPACE RENTAL</b>							
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Total	-	-	-	-	-	-	-
<b>SHARE REVENUE</b>							
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Type in Description	-	-					
Total	-	-	-	-	-	-	-
<b>N/A</b>							
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Total	-	-	-	-	-	-	-
<b>N/A</b>							
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Total	-	-	-	-	-	-	-
<b>N/A</b>							
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Total	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

## 5 Year Capital Improvement Plan Funding Sources

### PARKING AUTHORITY OF THE CITY OF EAST ORANGE

For the Period January 1, 2019 to December 31, 2019

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<b>METERS AND PERMITS</b>						
Type in Description	\$ -					
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<b>Total</b>	-	-	-	-	-	-
<b>SPACE RENTAL</b>						
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<b>Total</b>	-	-	-	-	-	-
<b>SHARE REVENUE</b>						
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<b>Total</b>	-	-	-	-	-	-
<b>N/A</b>						
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<b>Total</b>	-	-	-	-	-	-
<b>N/A</b>						
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<b>Total</b>	-	-	-	-	-	-
<b>N/A</b>						
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<b>Total</b>	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Total 5 Year Plan per CB-4	\$ -					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

# 2019 AUTHORITY BUDGET MESSAGE & ANALYSIS PARKING AUTHORITY OF THE CITY OF EAST ORANGE

## AUTHORITY BUDGET

### Page N-1 attachments

Question 1: The proposed annual budget indicates an increase in revenues as a result of being awarded ticket share revenue from the City of East Orange. Revenues are also anticipated to increase due to the hiring of additional parking enforcement officers (PEO's). The proposed budget includes additional expenses (specifically to Payroll and consulting) which the Authority first incurred in the year 2017. The budget reflects an additional expense for hiring PEO's as well as continuing to hire a part-time executive director. These expenses were inserted to specifically show the city of East Orange that it is imperative for the Authority to receive ticket share revenue and additional permit income if it expects to survive. After reviewing the proposed expenses, it is the recommendation of the board to receive no less than \$10 per written ticket as part of the ticket share from the City of East Orange.

Question 2: The proposed annual budget will have a significant positive impact on the Authority assuming that it receives ticket-share revenue from the city of East Orange. We feel that receiving ticket-share revenue from the City of East Orange will also be positive to the Authority because it will create additional jobs for the City of East Orange as more PEO's will be hired to do the overnight tickets and permits. Additionally, it is our recommendation to increase PEO salaries and Admin salaries. The additional wages will have a positive impact on all employees.

It is important to note the following revenue line items which have increased above the 10% threshold:

Meters - The Meter rate was increased from \$0.50 per hour to \$1.00 per hour citywide. The authority has installed new working pay stations at city hall and the library. These replace outdated and non-working pay stations.

Fines & Penalties – The increase is a result of the Authority receiving fine-sharing of \$10 per ticket paid to the Authority by the City of East Orange for every ticket issued and paid.

Interest – Interest is paid by the bank based on the available balance in each checking and savings account. The increase in Interest Income is a direct result of the additional revenue received.

Question 3: The state of the local economy has been unchanged for many years. The economic strength of the city remains low. No major shifts (positively or negatively) are expected for the region during the budget period.

Question 6: The proposed budget does not reflect an anticipated deficit from 2018 operations. No deficit reduction plan is required at this time.

Question 7: Overnight Lot Permit parking \$55 month  
Overnight Street Permit Parking:  
1st car is \$150/yr, 2nd car \$100/yr, 3+ \$75 each/yr  
On street parking meters consist of 339 spaces at a rate of \$1.00/hr

Page N-3 Attachments

Question 10: The Chairman and the additional board members do not receive compensation for their services to the parking authority. The board of directors reviews and signs off on all employees before they are hired. All salaries are approved by the board of directors before employment begins.

Question 11: The Authority provides sandwiches and snacks at the monthly board meeting for the board members from local deli's and/or supermarkets. A list of the amount spent year-to-date is attached.

**EAST ORANGE PARKING AUTHORITY**  
**Vendor Ledgers**  
 For the Period From Jan 1, 2018 to Sep 30, 2018

Filter Criteria includes: 1) IDs: Multiple IDs. Report order is by ID.

Vendor ID Vendor	Date	Trans No	Type	Paid	Debit Amt	Credit Amt	Balance
Sandwiches Unlimited	1/1/18		CDJ		51.00	51.00	0.00
Sandwiches Unlimited	4/30/18		CDJ		52.15	52.15	0.00
	5/1/18		CDJ		61.12	61.12	0.00
	6/1/18		CDJ		63.55	63.55	0.00
	7/31/18		CDJ		52.15	52.15	0.00
Shop Rite	1/1/18		CDJ		49.92	49.92	0.00
Shop Rite	2/1/18		CDJ		25.47	25.47	0.00
	2/1/18		CDJ		30.29	30.29	0.00
	4/30/18		CDJ		39.69	39.69	0.00
	5/1/18		CDJ		43.86	43.86	0.00
	5/1/18		CDJ		26.65	26.65	0.00
	6/1/18		CDJ		44.69	44.69	0.00
	7/31/18		CDJ		37.95	37.95	0.00
<b>Report Total</b>					<b>578.49</b>	<b>578.49</b>	<b>0.00</b>