

APPROVED COPY

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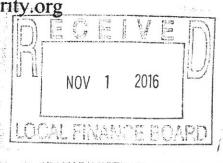
EAST ORANGE PARKING AUTHORITY

Authority Budget

www.EastOrangeParkingAuthority.org

Department Of



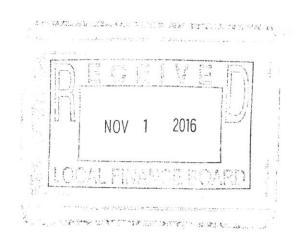


DECENDED

Division of Local Government Services

2017 AUTHORITY BUDGET

Certification Section



East Orange Parking Authority AUTHORITY BUDGET

FISCAL YEAR: FROM JANUARY 1 2017 TO DECEMBER 31 2017

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

> State of New Jersey Department of Community Affairs Director of the Division of Local Government Services

By: Paul D. Cwest CPA RAG Date: 6/13/2017

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

> State of New Jersey Department of Community Affairs Director of the Division of Local Government Services

2016 NOV 1

By: Paul D. Cwest CPA MAS Date: 6/28/2017

2017 PREPARER'S CERTIFICATION

EAST ORANGE PARKING AUTHORITY

AUTHORITY BUDGET

FISCAL YEAR:

FROM:

JAN 1, 2017

TO:

DEC 31, 2017

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	0~	- Ef	
Name:	DANIEL R HOLL	AND	
Title:	CPA		
Address:	411 POMPTON A CEDAR GROVE,		
Phone Number:	973-857-0666	Fax Number:	973-857-7135
E-mail address	DANHOLLAND@	HOLLANDCPA.CO	

2017 APPROVAL CERTIFICATION

EAST ORANGE PARKING AUTHORITY

AUTHORITY BUDGET

FISCAL YEAR:

FROM:

JAN 1, 2017

TO:

DEC 31, 2017

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the East Orange Parking Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 19 day of 00000, 2016

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:	Chrimes	millan	va						
Name:	Clarence McKnight								
Title:	Chairman	-							
Address:	60 Evergreen Place, S	60 Evergreen Place, Suite 503							
	East Orange, NJ 0701	8							
Phone Number:	973-672-1116	Fax Number:	973-672-7475						
E-mail address	EastOrangePacAuth@	verizon.net							

INTERNET WEBSITE CERTIFICATION

P	
	's Web Address: www.EastOrangeParkingAuthority.org
operations	ties shall maintain either an Internet website or a webpage on the municipality's or county's Internet the purpose of the website or webpage shall be to provide increased public access to the authority's and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with A:5A-17.1.
N	A description of the Authority's mission and responsibilities
	Commencing with 2013, the budgets for the current fiscal year and immediately preceding two prior years
	The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
	Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
Đ/	The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
	Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
Q /	Beginning January 1, 2013, the approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
0	The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
Ф	A list of attorneys, advisors, consultants <u>and any other person</u> , <u>firm</u> , <u>business</u> , <u>partnership</u> , <u>corporation or other organization</u> which received any remuneration of \$17,500 or more during the preceding fiscal year <u>for any service whatsoever</u> rendered to the Authority.
webpage as ic	ertified by the below authorized representative of the Authority that the Authority's website or dentified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as A check in each of the above boxes signifies compliance.
Name of Offic	er Certifying compliance Clarence McKnight
Title of Officer	Certifying compliance Chairman
Signature	Clerum my

2017 AUTHORITY BUDGET RESOLUTION East Orange Parking Authority

FISCAL YEAR: FROM: JAN 1, 2017 TO: DEC 31, 2017

WHEREAS, the Annual Budget and Capital Budget for the <u>East Orange Parking Authority</u> for the fiscal year beginning. <u>Jan 1, 2017</u> and ending. <u>Dec 31, 2017</u> has been presented before the governing body of the East Orange Parking Authority at its open public meeting of <u>DC to ber 19, 2016</u>; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$504,685, Total Appropriations, including any Accumulated Deficit if any, of \$374,300 and Total Unrestricted Net Position utilized of \$0.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$0.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0.00; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the East Orange Parking Authority, at an open public meeting held on October 19,2016 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the East Orange Parking Authority for the fiscal year beginning, Jan 1, 2017 and ending, Dec 31, 2017 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

consider the Annual

				, .	0
BE IT FURTHER RESOLVE Budget and Capital Budget/Pro Common Pro- (Speretary's Signature) HAIRMANS	ED, that the gogram for adop	overning bod otion on Fe	y of the East C bruary 15	Orange Parking A 2017 10/19 (Date) /	suthority will
Governing Body Member: Clarence McKnight Taahira Muhammad-Do Michael Harris Jerome Omar Robinson	Recorded Aye zier	Vote Nay	Abstain	Absent	
Kandi Ceballos Dana Owens	1				

2017 ADOPTION CERTIFICATION

EAST ORANGE PARKING AUTHORITY

AUTHORITY BUDGET

FISCAL YEAR:

FROM:

JAN 1, 2017

TO: DEC 31, 2017

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the East Orange Parking Authority, pursuant to N.J.A.C. 5:31-2.3, on the 21 day of, Junie , 2017.

Officer's Signature:	Claver	e holins	non
Name:	Clarence McKnig		
Title:	Chairman		
Address:	60 Evergreen Place East Orange, NJ 07		
Phone Number:	973-672-1116	Fax Number:	973-672-7475
E-mail address	eastorangepacauth@	everizon.net	

2017 ADOPTED BUDGET RESOLUTION

EAST ORANGE PARKING

AUTHORITY

WHEREAS, the Annual Budget and Capital Budget/Program for the East Orange Parking Authority for the fiscal year beginning January 01, 2017 and ending, Dec 31, 2017 has been presented for adoption before the governing body of the East Orange Parking Authority at its open public meeting of January 1, 2017 and East Orange Parking Authority at its open public meeting of January 1, 2017 and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$504.685, Total Appropriations, including any Accumulated Deficit, if any, of \$374.300 and Total Unrestricted Net Position utilized of \$0.00; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$0.00 and Total Unrestricted Net Position planned to be utilized of \$0.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of East Orange Parking Authority, at an open public meeting held on June 21, 3017 that the Annual Budget and Capital Budget/Program of the East Orange Parking Authority for the fiscal year beginning, Jan 1, 2017 and, ending, Dec 31, 2017 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

Chaire Many Signature)

Governing Body
Member:

Aye
Nay

Abstain

Absent

Clarence McKnight

Taahira Muhammad-Dozier

BRIAN LOSURE

Jerome Omar Robinson

Kandi Ceballos

Dana Owens

2017 AUTHORITY BUDGET

Narrative and Information Section

2017 AUTHORITY BUDGET MESSAGE & ANALYSIS EAST ORANGE PARKING AUTHORITY

AUTHORITY BUDGET

Page N-1 attachments

Question 1: The proposed annual budget indicates a much needed increase in revenues. The increased revenues are a result of being awarded ticket share revenue from the City of East Orange. The proposed budget includes additional expenses (specifically to Payroll and consulting) which the Authority has not had in previous years. The additional expense listed under operation 2 titled "Tickets Share Revenue" details the proposed expenses the authority will incur if it takes on the responsibility of writing more tickets and collecting more permits. These expenses were inserted to specifically show the city of East Orange that it is imperative for the Authority to receive ticket share revenue and additional permit income if it expects to survive. After reviewing the proposed expenses it is the recommendation of the board to receive no less than \$10 per ticket written as part of the ticket share from the City of East Orange.

Question 2: The proposed annual budget will have a significant positive impact on the Authority assuming that it receives ticket-share revenue from the city of East Orange. We feel that receiving ticket-share revenue from the City of East Orange will also be positive to the Authority because it will create additional jobs for the City of East Orange as more PEO's will be hired to do the overnight tickets and permits. Additionally it is our recommendation to increase PEO salaries and Admin salaries. The additional wages will have a positive impact on all employees. Furthermore the additional revenue will increase the overall cash reserve and savings of the Authority. The increase will add stability to the Authority and the additional savings will increase the Interest Income received.

Question 3: The state of the local economy has been unchanged for many years. The economical strength of the city remains low. No major shifts (positively or negatively) are expected for the region during the budget period.

Question 6: The proposed budget does not reflect an anticipated deficit from 2016 operations. No deficit reduction plan is required at this time.

Question 7: Overnight Lot Permit parking \$55 month (no fees)

Overnight Street Permit Parking (no fees)
1st car is \$150/yr, 2nd car \$100/yr, 3+ \$75 each/yr

On street parking meters consist of 261 spaces ranging from \$.50/hr - \$1.00/hr

Page N-3 Attachments

Question 11: The Authority provides sandwiches at the monthly board meeting for the board members from Sandwiches Unlimited. A list of the amount spent year-to-date is attached.

AUTHORITY CONTACT INFORMATION 2017

Please complete the following information regarding this Authority. <u>All</u> information requested below must be completed.

Name of Authority:	EAST ORANGE PARKING	AUTHO	RITY								
Federal ID Number:	22-1925528										
Address:	60 Evergreen Place Suite 503										
City, State, Zip:	East Orange										
Phone: (ext.)	973-672-1116	1 110 1 0/0									
Preparer's Name:	Daniel R Holland										
Preparer's Address:	411 Pompton Ave										
City, State, Zip:	Cedar Grove		NJ	07009							
Phone: (ext.)	973-857-0666	Fax:		357-7135							
E-mail:	danholland@hollandcpa.com	T dA.									
Chief Executive Officer:	n/a										
Phone: (ext.)		Fax:									
E-mail:											
Chief Financial Officer:	n/a										
Phone: (ext.)	Fax	.									
E-mail:											
Name of Auditor:	Richard Holland,CPA										
Name of Firm:											
Address:	Holland & Company, CPA 411 Pompton Ave										
City, State, Zip:	Cedar Grove		NJ	07009							
Phone: (ext.)	973-857-0666	Fax:	973-857								
E-mail:	hollandpm@hollandcpa.com										

AUTHORITY INFORMATIONAL QUESTIONNAIRE

EAST ORANGE PARKING AUTHORITY

	FISCAL YEAR: FROM:	JAN 1, 2017	TO:	DEC 31, 2017
	A	100 TO TO THE RESIDENCE OF THE SECOND STATE OF		
А	Answer all questions below completely and attach addition	onal information as	required	l.,
1)	 Provide the number of individuals employed in cal Form W-3, Transmittal of Wage and Tax Statements 	endar year 2015 a	is reporte	ed on the Authority'
2)	Provide the amount of total salaries and wages for c Form W-3, Transmittal of Wage and Tax Statements:	alendar year 2015	as report	ed on the Authority's
3)	Provide the number of regular voting members of the	governing body.	6	
4)	Provide the number of alternate voting members of the	e governing hody.	0	
5)) Did any person listed on Page N-4 have a family or h	usiness relationshi	n with ar	ny other person listed
	on rage N-4 during the current fiscal year? N() If "ves"	attach	a description of the
6)	retationship including the names of the individuals in	volved and their no	sitions a	t the Authority
0)	, and the required to file a I mai	icial Disclosure St	atement	for the current fiscal
	year because of their relationship with the Authority individuals actually filed at http://fds.state	nie the form as i	required?	(Checked to see if
	answering) YES If "no," provide a list o	f those individuals	who fail	arch.aspx before
	Disclosure Statement and an explanation as to the reas	son for their failure	to file	
7)	Does the Authority have any amounts receivable from	current or former	commiss	sioners, officers, key
	employees or nignest compensated employees?	NO If "	ves " att	ach a list of those
	individuals, their position, the amount receivable,	and a description	of the	amount due to the
8)	Authority. Was the Authority a party to a hyginass transaction with	1		
0,	Was the Authority a party to a business transaction with a. A current or former commissioner, officer, key employed.	n one of the follow	ving parti	es:
	b. A family member of a current or former commission	er, of fighest compe	nsated em	highest company 1
	employee? NO			
	c. An entity of which a current or former commissione	er, officer, key emp	loyee, or	highest compensated
	employee (or family member thereof) was an officer or	direct or indirect ow	ner?	NO
	If the answer to any of the above is "yes," attach a de	scription of the tra	insaction	including the name
	of the commissioner, officer, key employee, or higher thereof) of the Authority; the name of the entity and re	elationship to the i	mployee	(or family member
	the amount paid; and whether the transaction was subj	ect to a competitiv	naiviauai e hid nro	or jamily member;
9)	Did the Authority during the most recent fiscal year	r pay premiums	directly	or indirectly on a
	personal benefit contract? A personal benefit contract	et is generally any	life inci	irance annuity an
	endowment contract that benefits, directly or indirectly	v. the transferor a	member	of the transferor's
	railing, or any other person designated by the transfero	r. NO <i>Ii</i>	f "ves"	ittach a description
10)	of the arrangement, the premiums paid, and indicate the	e beneficiary of the	contrac	t
10)	Explain the Authority's process for determining com Include whether the Authority's process includes any of	pensation for all p	persons li	sted on Page N-4.
	commissioners or a committee thereof; 2) study or	survey of compen	sation de	nd approval by the
	positions in similarly sized entities; 3) annual or per	odic performance	evaluatio	on: 4) independent
	compensation consultant; and/or 5) written employment	ent contract. Atta	ach a n	arrative of your
-	Authorities procedures for all employees.			
11)	Did the Authority pay for meals or catering during the	current fiscal year	ar? YE	S If "ves"
	attach a detaited tist of all meals and/or catering invol	ces for the current	fiscal ye	ear and provide an
6	explanation for each expenditure listed.			
	Page N-3 (1 of	2)		

1

12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4?
1) yes, unucli a delatted that of all travel expenses for the aument C
13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
on project of the right life.
a. First class or charter travel NO
b. Travel for companions NO
c. Tax indemnification and gross-up payments NO
d. Discretionary spending account NO
e. Housing allowance or residence for personal use NO
I. Payments for business use of personal residence NO
g. Vehicle/auto allowance or vehicle for personal use NO
h. Health or social club dues or initiation fees NO
i. Personal services (i.e.: maid, chauffeur, chef) NO
If the answer to any of the above is "yes," attach a description of the transaction including the name
The position of the multitude and the amount by nonded
14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the
of Authority bysiness and the control of Authority bysiness and the control of Authority bysiness and the control of the contr
and substitution of expenses infoligh receipts or involves prior to reimbourse
y no, unucli all explanation of the Authority's process for wind.
commissioners for expenses. (If your authority does not allow for reimbursements indicate that in

15) Did the Authority make any payments to current or former commissioners or employees for
If you attack over favorities in the
1 and I tathority make any payments to commer commissioners and the
apoin the performance of the Authority of that were considered dispretions at
1 VCS, UHUCH EXHIBITION INCIDING AMOUNT naid
17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances
outstanding by submitting its audited annual financial statements, annual operating data, and notice of
material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace
Access (EMMA) as required? N/A If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.
18) Did the Authority receive any notices from the Department of Environmental Protection or any other
entity regarding maintenance or repairs required to the Authority's systems to bring them into
compliance with current regulations and standards that it has not yet taken action to remediate?
NO If "yes," attach explanation as to why the Authority has not yet undertaken the
required maintenance or repairs and describe the Authority's plan to address the conditions
totoliti) tea.
19) Did the Authority receive any notices of fines or assessments from the Department of Environmental
1) Ves. utilicit a apscription of the event or condition that
or assessment and indicate the amount of the fine or assessment.

2017 AUTHORITY BUDGET MESSAGE & ANALYSIS EAST ORANGE PARKING AUTHORITY

AUTHORITY BUDGET

Page N-1 attachments

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Page N-3 Attachments

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EAST ORANGE PARKING AUTHORITY

Vendor Ledgers

For the Period From Jan 1, 2016 to Sep 30, 2016

Filter Criteria includes: 1) IDs from Sandwiches Unlimited to Sandwiches Unlimit

Vendor ID	Date	Trans No	Туре	Paid	Amount
Sandwiches Unlimited	Jan		CDJ	x	Amount 22.33
Sandwiches Unlimited	Feb		CDJ	x	
Sandwiches Unlimited	Mar		CDJ		81.53
Sandwiches Unlimited	Apr			x	93.73
Sandwiches Unlimited			CDJ	x	76.20
Sandwiches Unlimited	May-Jun		CDJ	x	184.36
sandwiches Unimited	Aug		CDJ	х	77.60
Report Total					535.75
				-	333.13

AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES, HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS EAST ORANGE PARKING AUTHORITY

FISCAL YEAR: FROM: JAN 1 2017 TO: DEC 31 2017

Complete the attached table for all persons required to be listed per #1-4 below.

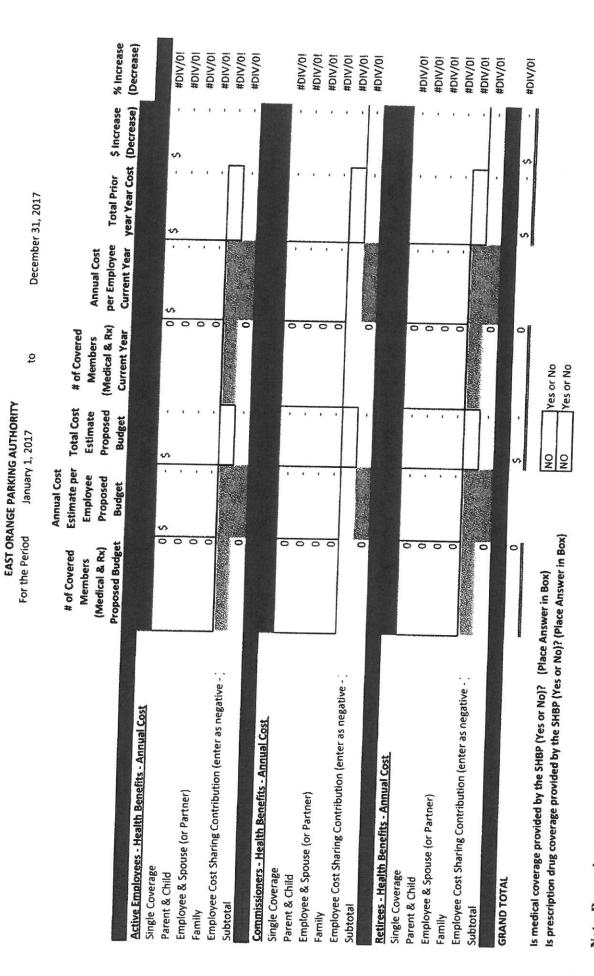
- List all of the Authority's current commissioners and officers and amount of compensation from the Authority
 and any other public entities as defined below. Enter zero if no compensation was paid.
- List all of the Authority's key employees and highest compensated employees other than a commissioner or
 officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's <u>former</u> officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's <u>former</u> commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.
- Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.
- **Key employee:** An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:
 - a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
 - b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.
- Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.
- Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.
- Reportable compensation: The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2017, the calendar year 2015 W-2 and 1099 should be used (60 days prior to start of budget year is November 1, 2016, with 2014 being the most recent calendar year ended), and for fiscal years ending June 30, 2018, the calendar year 2016 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2017, with 2016 being the most recent calendar year ended).
- Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

EAST ORANGE PARKING AUTHORITY to December 31, 2017

For the Period January 1, 2017

	Estimated amount of other compensation from Other Public Entities (health benefits, etc.) Sentities Sentities of benefits, etc.) Sentities Of Sentities Other Sentities Othe	1-1) insert. None. In this column for each inabilitual that does not hold a position with another Public Entity
	Reportable Compensation from Other Public Entities (W-2/ 1099)	rt does not hold
	Average Hours per Week Dedicated to Positions at Other Pubfic In Column O	ch Individual the
	Positions held at Other Public Entities Listed in Column O	s column for ea
	Names of Other Hours per Hours per Individual is an Dedicated to Employee or Positions held Positions at Member of the at Other Public Other Public Governing Body (1) Entities Listed in Entities Listed See note below Column O in Column O	Lt) moert Mone in thi
	Total Compensation from Authority	,
1	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	
pensation from 1-2/ 1099)	Other (auto allowance, expense account, payment lieu of health benefits, etc.)	
Reportable Compensation from Authority (W-2/ 1099)	Base Salary/ Stipend Bonus none none	
-	Former Highest Compensated Employee	
Position	Key Employee Officer	
L	Average Hours Per Week Dedicated to Position	
	Tithe	
	Name 1 Clarence McKnight 2 3 4 4 5 6 6 11 11 12 13 14 15 Total:	

Schedule of Health Benefits - Detailed Cost Analysis



Note: Remember to Enter an amount in rows for Employee Cost Sharing

Schedule of Accumulated Liability for Compensated Absences

EAST ORANGE PARKING AUTHORITY For the Period January 1, 2017

31, 2017		or Benefit ible items)	laividual mployment greement	13								
December 31, 2017		Legal Basis for Benefit (check applicable items)	pproved abor greement greement	V								
to	× ×		Dollar Value of Accrued Compensated Absence Liability									\$
January 1, 2017	iability for compensated absenc		Gross Days of Accumulated Compensated Absences at beginning of Current Year			Military and the second						t beginning of current year
For the Period	Complete the below table for the Authority's accrued liability for compensated absences. X Box if Authority has no Compensated Abcences		Individuals Eligible for Benefit									Total liability for accumulated compensated absences at beginning of current year

The total Amount Should agree to most recently issued audit report for the Authority

Schedule of Shared Service Agreements

EAST ORANGE PARKING AUTHORITY January 1, 2017 to

For the Period

December 31, 2017

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

Amount to be Received by/ Paid from Authority								
Agreement End Date								
Agreement Effective Date								
Comments (Enter more specifics if needed)								If No Shared Services X this Box
Type of Shared Service Provided								**
Name of Entity Receiving Service Type of Shared Service Provided								
Name of Entity Providing Service	NONE							

2017 AUTHORITY BUDGET

Financial Schedules Section

EAST ORANGE PARKING AUTHORITY
January 1, 2017 to December 31, 2017

For the Period

	i.		FY 2016 Adopted Budget	\$ Increase (Decrease) Proposed vs.	% Increase (Decrease) Proposed vs.
F Revenues		Total All N/A Operations	Total Ali Operations	All Operations All Operations	Adopted All Operations
icipated Revenues 202,417 242,583 Iration 61,000 34,129 Fayments on Debt Service in fation rating Appropriations 249,421 52,879 Perfect operating Appropriations and Accumulated 249,421 52,879 Petricted Net Position Utilized 249,421 52,879 Appropriations 249,421 52,879	\$ - \$ 589'65 \$	\$ 504.635	5000		
icipated Revenues 202,417 242,583 tration 61,000 34,129 roviding Services in fation fation rating Appropriations Operating Appropriations Operation Accumulated Operation Operation Utilized Operations and Accumulated Operation Operation Utilized Operation Operation Utilized Operation Operation Utilized Operation Operation Utilized Operation Operation Operation Utilized Operation Ope			2,555	\$ 151,115	42.7%
rration 61,000 34,129 roviding Services 188,421 18,750 Payments on Debt Service in lation rating Appropriations Operating Appropriations Operating Appropriations Operating Appropriations Sefficit Sefficit Setricted Net Position Utilized Appropriations 249,421 52,879 Setricted Net Position Utilized		49	37	12	32.4%
61,000 34,129 188,421 18,750 249,421 52,879 249,421 52,879		- 504,685	353,558	151,127	42.7%
188,421 18,750 249,421 52,879 249,421 52,879		. 167 130			
249,421 52,879	05		142,711	24,418	17.1%
249,421 52,879	,	. 20/1/1	199,637	7,534	3.8%
249,421 52,879		, , , , , , , , , , , , , , , , , , , ,	•		#DIN/0i
249,421 52,879		3/4,300	342,348	31,952	9.3%
249,421 52,879				* 1	#DIV/OI
249,421 52,879			•	4	#DIV/0i
249,421 52,879		374.300			i0/\lq#
249,421 52,879			010,710	31,952	9.3%
		. 374 300			#DIV/0i
ANTICIPATED SURPLUS (DEFICIT) \$ (47,004) \$ 189,704 \$ (12,315) \$	H	\$	342,348	31,952 \$ 119,175	9.3%

Revenue Schedule

EAST ORANGE PARKING AUTHORITY to

For the Period

January 1, 2017

December 31, 2017

	PARKING	STREET	FY 2017 F	Proposed	Budget			FY 2016 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	METERS & SPACE RENTAL	PARKING AND PERMITS	TICKET SHARE REVENUE	N/A	N/A	N/A	Total All Operations	Total All		
OPERATING REVENUES				,	10/14	14/11	Operations	Operations	All Operation	All Operations
Service Charges										
Residential							٦,			
Business/Commercial	119270						3 -	\$ 52,250	\$ (52,250)	-100.0%
Industrial							119,270	94,426	24,844	26.3%
Intergovernmental							-		-	#DIV/0!
Other	1						1	•		#DIV/01
Total Service Charges	119,270						<u> </u>	-	-	#DIV/0!
Connection Fees	225,270			-	-		119,270	146,676	(27,406)	-18.7%
Residential							-			
Business/Commercial	1						-			#DIV/01
Industrial	- 1									#DIV/0!
Intergovernmental							0.20			#DIV/0!
Other	1							-	-	#DIV/0!
Total Connection Fees								•		#DIV/0!
Parking Fees	-	-	-	<u> </u>				-	-	#DIV/0!
Meters	02000									
Permits	83098	4.22					83,098	129,711	(46.613)	-35.9%
Fines/Penalties		242583	Li despressorationesse				242,583	77,134	165,449	214.5%
Other			59685				59,685		59,685	#DIV/0!
	L						-	_	33,063	#DIV/0!
Total Parking Fees	83,098	242,583	59,685		-		385,366	206,845	178,521	
Other Operating Revenues (List)							-	_	170,521	86.3%
Type in (Grant, Other Rev)										#DIV/OI
Type in (Grant, Other Rev)										#DIV/0!
Type in (Grant, Other Rev)	1					- 1	2	9.00	-	#DIV/0!
Type in (Grant, Other Rev)								1.5	•	#DIV/0!
Type in (Grant, Other Rev)								-	-	#DIV/01
Type in (Grant, Other Rev)	1						_			#DIV/0!
Type in (Grant, Other Rev)	1							*		#DIV/01
Type in (Grant, Other Rev)						- 1			•	#DIV/0!
Type in (Grant, Other Rev)							1.38	•	•	#DIV/01
Type in (Grant, Other Rev)	1						100	•	•	#DIV/01
Type in (Grant, Other Rev)						- 1		•	**	#DIV/01
Total Other Revenue		-	-	-	-				.	#DIV/0!
Total Operating Revenues	202,368	242,583	59,685		-		504,636	353,521		#DIV/0!
NON-OPERATING REVENUES						***************************************	304,030	333,321	151,115	42.7%
Other Non-Operating Revenues (List)										
Type in							2			
Type in						1		-	-	#DIV/0!
Type in						- 1	-		5	#DIV/0!
Type in	1							-		#DIV/0!
Type in										#DIV/0!
Type in										#DIV/0!
Total Other Non-Operating Revenue	-	-								#DIV/0!
Interest on Investments & Deposits (List)	***************************************								<u> </u>	#DIV/01
Interest Earned	49						49			
Penalties						- 1	49	37	12	32.4%
Other							-			#DIV/0!
Total Interest	49		-						THE REAL PROPERTY OF THE PERSON NAMED IN	#DIV/0!
Total Non-Operating Revenues	49					-	49	37	12	32.4%
TOTAL ANTICIPATED REVENUES		242,583 \$	59,685 S	- \$	- \$		49 504,685 \$	37	12	32.4%
					<u> </u>	- 3	504,685 \$	353,558 \$	151,127	42.7%

Prior Year Adopted Revenue Schedule

EAST ORANGE PARKING AUTHORITY

			FY 20.	16 Adopted I	Budget		
	PARKING METERS & SPACE	STREET PARKING AND	TICKET SHARE				Total All
ODERATING DEVENUES	RENTAL	PERMITS	REVENUE	N/A	N/A	N/A	Operations
OPERATING REVENUES							
Service Charges Residential				~~~~			_
Business/Commercial	04.00		\$ 52,250				\$ 52,250
Industrial	94,426						94,426
Intergovernmental							-
Other							
Total Service Charges	94,426		F2 2F0				-
Connection Fees	34,420		52,250	-			146,676
Residential							3
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees		-		_			-
Parking Fees	-			-	•		
Meters	76,491		53,220				
Permits	70,451	77,134	33,220				129,711
Fines/Penalties		77,134					77,134
Other	1						-
Total Parking Fees	76,491	77,134	53,220	_	-		205.045
Other Operating Revenues (List)		77,201	33,220			-	206,845
Type in (Grant, Other Rev)							
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)						- 1	-
Type in (Grant, Other Rev)						- 1	•
Type in (Grant, Other Rev)						1	_
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							_
Total Other Revenue	-		-	-	-	-	-
Total Operating Revenues	170,917	77,134	105,470	-	8-8	-	353,521
NON-OPERATING REVENUES							
Other Non-Operating Revenues (List)							
Type in						1.1	-
Type in							
Type in							-
Type in							-
Type in							-
Type in							-
Other Non-Operating Revenues	-	-	-	-	-	-	-
Interest on Investments & Deposits Interest Earned							
Penalties	37						37
Other	1						-
	L						-
Total Interest Total Non-Operating Revenues	37	*	-	-	-	-	37
TOTAL ANTICIPATED REVENUES	\$ 170.054	77 134 6 4	OF 470 A	-	-		37
THE PARTY OF THE P	\$ 170,954 \$	77,134 \$ 1	.05,470 \$	- \$	- \$	- \$	353,558

Appropriations Schedule

EAST ORANGE PARKING AUTHORITY

For the Period

January 1, 2017

to

December 31, 2017

\$ Increase

% Increase

			FY 2017 Pr	oposed B	Budget			. /	FY 2016 Adopted Budget	(Decrease) Proposed vs. Adopted	(Decrease) Proposed vs. Adopted
OPERATING APPROPRIATIONS	PARKING METERS & SPACE RENTAL	STREET PARKING AND PERMITS	TICKET SHARE REVENUE	N/A	N/A	N/A	Total All Operations		Total All Operations	All Operations	All Operations
Administration - Personnel											
Salary & Wages	\$ 40,000						٦.				
Fringe Benefits	3 40,000						\$ 40,000	\$	40,000	\$ -	0.0%
Total Administration - Personnel	40,000									-	#DIV/0!
Administration - Other (List)	40,000						40,000		40,000		0.0%
PART-TIME PERMIT CLERK		15,000					1				
ADMIN ASSISTANT	1	13,000	24,000				15,000		11,700	3,300	28.2%
MAINTENANCE WORKER	21,000	19,129	24,000				24,000		21,067	2,933	13.9%
PART-TIME EXECUTIVE DIRECTOR	22,000	13,123	48,000				40,129		31,477	8,652	27.5%
Miscellaneous Administration*	-		46,000				48,000		35,000	13,000	37.1%
Total Administration - Other	21,000	34,129	72,000	· · ·					3,467	(3,467)	-100.0%
Total Administration	61,000	34,129	72,000	 :-	: -	-	127,129	-	102,711	24,418	23.8%
Cost of Providing Services - Personnel	01,000	34,123	72,000			-	167,129	_	142,711	24,418	17.1%
Salary & Wages	18,750	18,750					33.600				
Fringe Benefits	3,605	10,750					37,500		57,398	(19,898)	-34.7%
Total COPS - Personnel	22,355	18,750					3,605			3,605	#DIV/01
Cost of Providing Services - Other (List)		20,730					41,105		57,398	(16,293)	-28.4%
FIELD EXPENSES	38,683	-					20.000				
OFFICE AND ADMINISTRATION EXPENSE	83,904					- 1	38,683		20,944	17,739	84.7%
LEGAL AND PROFESSIONAL EXPENSES	24,000						83,904		121,295	(37,391)	-30.8%
PAYROLL TAXES AND PROCESSING FEES	19,479					- 1	24,000		-	24,000	#DIV/0!
Miscellaneous COPS*	1 -2,773					- 1	19,479		-	19,479	#DIV/0!
Total COPS - Other	166,066		-				-			-	#DIV/0!
Total Cost of Providing Services	188,421	18,750	 :-	- -			166,066		142,239	23,827	16.8%
Total Principal Payments on Debt Service in	200,422	10,730		-			207,171		199,637	7,534	3.8%
Lieu of Depreciation					5000						
Total Operating Appropriations	249,421	52,879	72,000				374,300	-			#DIV/01
NON-OPERATING APPROPRIATIONS		32,013	72,000				374,300		342,348	31,952	9.3%
Total Interest Payments on Debt											0.00.0000000000000000000000000000000000
Operations & Maintenance Reserve						$\overline{}$				(· •)	#DIV/0!
Renewal & Replacement Reserve							-		*	196	#DIV/0!
Municipality/County Appropriation						- 1	•				#DIV/01
Other Reserves							•		-		#DIV/0!
Total Non-Operating Appropriations	-								<u>-</u> -	-	#DIV/0!
TOTAL APPROPRIATIONS	249,421	52,879	72,000	-			374,300		342,348		#DIV/0!
ACCUMULATED DEFICIT							574,300		342,348	31,952	9.3%
TOTAL APPROPRIATIONS & ACCUMULATED											#DIV/0!
DEFICIT	249,421	52,879	72,000	12			374,300		242.240		
UNRESTRICTED NET POSITION UTILIZED		,	72,000				374,300		342,348	31,952	9.3%
Municipality/County Appropriation			_		-	727					
Other							2 % 7		-	•	#DIV/0!
Total Unrestricted Net Position Utilized	-			-						-	#DIV/0!
TOTAL NET APPROPRIATIONS	\$ 249,421 \$	52,879 \$	72,000 \$	- \$	- \$	- \$	374,300	5	342,348 \$	31,952	#DIV/0!
* Miscellaneous line items may not exceed 5% of					<u>-</u>		27 1,000	<u> </u>	245,340 \$	31,732	9.3%

^{*} Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 12,471.05 \$ 2,643.95 \$ 3,600.00 \$ - \$ - \$ - \$ 18,715.00

Prior Year Adopted Appropriations Schedule

EAST ORANGE PARKING AUTHORITY

			FY 2016	Adopted Bu	daet		
	PARKING METERS & SPACE	STREET PARKING AND	TICKET SHARE	- Auopteu bu	uger		Total All
	RENTAL	PERMITS	REVENUE	N/A	N/A	N/A	Operations
OPERATING APPROPRIATIONS							
Administration - Personnel							
Salary & Wages	\$ 40,000						\$ 40,000
Fringe Benefits							_
Total Administration - Personnel	40,000		-		-	-	40,000
Administration - Other (List)							
Additional Part-Time Permit Clerk		11,700					11,700
ADMIN Assistant	21,067						21,067
Maintenance Worker	21,077	10,400					31,477
Part-Time Executive Director		35,000				- 1	35,000
Miscellaneous Administration*	3,467						3,467
Total Administration - Other	45,611	57,100	-	-	-	-	102,711
Total Administration	85,611	57,100	-	-	-	-	142,711
Cost of Providing Services - Personnel							
Salary & Wages	13,718	43,680					57,398
Fringe Benefits							•
Total COPS - Personnel	13,718	43,680	-	-		-	57,398
Cost of Providing Services - Other (List)							
FIELD EXPENSES	20,944						20,944
OFFICE AND ADMINISTRATIVE EXPENSES	121,295						121,295
Type In Description							
Type In Description							-
Miscellaneous COPS*							
Total COPS - Other	142,239	-		-	-	-	142,239
Total Cost of Providing Services	155,957	43,680	-	-	-	-	199,637
Total Principal Payments on Debt Service in Lie	eu						
of Depreciation		•	•	-	-	-	-
Total Operating Appropriations	241,568	100,780	-	_	-	-	342,348
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt		-	-	-	-		-
Operations & Maintenance Reserve							2
Renewal & Replacement Reserve						- 1	
Municipality/County Appropriation						1	-
Other Reserves							-
Total Non-Operating Appropriations	•	-	-	-	-	-	*
TOTAL APPROPRIATIONS	241,568	100,780	-	-	-	-	342,348
ACCUMULATED DEFICIT				****			- 10,010
TOTAL APPROPRIATIONS & ACCUMULATED							
DEFICIT	241,568	100,780	21	-	.4		342,348
UNRESTRICTED NET POSITION UTILIZED							342,340
Municipality/County Appropriation	÷	-	15		-	-	2
Other		***************************************					_
Total Unrestricted Net Position Utilized	-	-	-				
TOTAL NET APPROPRIATIONS	\$ 241,568 \$	100,780 \$	- \$	- \$	- \$	- \$	342,348
				-	· ·		3.2,3.10

- \$ 17,117.40

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the

amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 12,078.40 \$ 5,039.00 \$

F-5

Debt Service Schedule - Principal

If Authority has no debt X this box			EAST ORANGE PARKING AUTHORITY	AUTHORITY					
				Fiscal Year Ending In	4				
	Adopted Budget	Proposed Budget Year							
PARKING METERS & SPACE RENTAL	Year 2016	2017	2018	2019	2020	2021	2022	Thereafter	Total Principal Outstanding
Type in Issue Name									
Type in Issue Name									\$
lype in Issue Name									1
ype in Issue Name									ě
CTREET DADVING AND DESARTE	1	-							-
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									Ē
Type in Issue Name									•
Total Principal									ř
TICKET SHARE REVENUE		-		1	-		-		
Type in Issue Name									***************************************
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Dringing			- The second sec						
N/4		*	,		,	,			•
Time in least Manage								,	
Type in terro Name									
the in issue name									
lype in issue Name									
Type in Issue Name									•
Total Principal		-							•
VA					•		4	,	
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									9 1
Type in Issue Name									
Total Principal		THE PERSON NAMED AND POST OF THE PERSON NAMED							•
V/A							,		,
Type in Issue Name									
Type in Issue Namo									
Type in Issue Name									•
לאכי וויייייייייייייייייייייייייייייייייי									•
Type in Issue Name									
lotal Principal							The state of the s		
OFAL PRINCIPAL ALL OPERATIONS		٠,	\$.					ı	1
				·	H	,	\$ -	1	
Indicate the Authority's most recent bond rating and the year of the rating by ratings service.	and rating and the year c	of the rating by ratin	as service.						
	Moody's	Fitch	Standard & Poors						
Bond Rating		The state of the s	Contraction of the last of the						

Bond Rating Year of Last Rating

Debt Service Schedule - Interest EAST ORANGE PARKING AUTHORITY

If Authority has no debt X this box

		Proposed		riscal Year Ending in	ig in				
	Adopted Budget	Budget Year							Total Interest
PARKING METERS & SPACE RENTAL	Cal Lolo	/107	2018	2019	2020	2021	2022	Thereafter	Outstanding
Type in Issue Name									
Type in Issue Name									\$
Type in Issue Name									
Type in Issue Name									
Total Interest Payments	,								
STREET PARKING AND PERMITS				1	1		4	,	
Type in Issue Name									-
Type in Issue Name									
Type in Issue Name									•
Type in Issue Name									•
Total Interest Payments									•
TICKET SHARE REVENUE		•		,		1	ŧ	-	
Type in Issue Name									•
Type in Issue Name									
Type in Issue Name									,
Type in Issue Name									,
Total Interest Payments									
N/A				1	,	,			,
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									•
Type in Issue Name									
Total Interest Payments									
N/A					,			,	
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									r (1
Type in Issue Name									
Total Interest Payments									P 8
N/A						3			
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									,
Total Interest Payments	1	,							,
TOTAL INTEREST ALL OPERATIONS	\$	\$	\$				•		
	And the second s	The same of the sa	`	^		*			

Net Position Reconciliation

EAST ORANGE PARKING AUTHORITY

For the Period

January 1, 2017

December 31, 2017 2

ピス シンティン

			FY 2017 Proposed Budget	roposed	Budget		
	PARKING	STREET					
	METERS &	PARKING	TICKET				
	SPACE	AND	SHARE				
OTA! NET POSITION REGINNING OF CHARGE STATES	RENTAL	PERMITS	REVENUE	N/A	N/A	N/A	Operations
less invested in Carital Access National Control (1)	\$ 1,173,342						cheriations
less: Postricted for Oct Commission (1)							\$ 1,1/3,342
Less: Nestricted for Debt Service Reserve (1) Less: Other Restricted Net Position (1)	19,764						10 764
Total Unrestricted Net Docition (1)	1,630						1,704
loss: Designated for Non-O-1	1,151,948	1					1,030
Less. Designated for Non-Operating Improvements & Repairs						,	1,151,948
Less: Designated for Rate Stabilization							ı
Less: Other Designated by Resolution							,
Plus: Accrued Unfunded Pension Liability (1)							,
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)							,
Plus: Estimated Income (Loss) on Current Year Operations (2)							,
Plus: Other Adjustments (attach schedule)							
					8		
NRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BLIDGET	1 151 040						
Unrestricted Net Position Utilized to Balance Proposed Budget	1,151,948			•	•	1	1,151,948
Unrestricted Net Position Utilized in Proposed Capital Budget	•	1	ī	1	•	1	ŧ
Appropriation to Municipality/County (3)	•	,	•	ï	1	ŧ	ŧ
Total Unrestricted Net Position Utilized in Proposed Budget		1	,	,	,	•	•
- 2)	1	1	•	*		
THE POSITION AT END OF VEAR							1

Total Unrestricted Net Position Utilized in Proposed Budget Unrestricted Net Position Utilized to Balance Proposed Budget Unrestricted Net Position Utilized in Proposed Capital Budger Appropriation to Municipality/County (3)

PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR 4

\$ 1,151,948

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\$ 1,151,948

(2) include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County

(4) if Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, 2,644 \$ 3,600 \$ including the timeline for elimination of the deficit, if not already detailed in the budget narrative section. 12,471 \$

2017 EAST ORANGE PARKING AUTHORITY

CAPITAL
BUDGET/
PROGRAM

2017 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

EAST ORANGE PARKING AUTHORITY

FISCAL YEAR: FROM: JAN 1, 2017 TO: DEC 31, 2017

copy of the Capital Budg	y certified that the Authority get/Program approved, pursu g body of the East Orange	ant to N.J.A.C.	5:31-2.2 along with th	e Annual
		OR		
NUI to adopt a Capital B	certified that the governing udget /Program for the afores:	said fiscal vear, n	ursuant to NIAC 5.3	e elected 1-2.2 for
Officer's Signature	:			7
Name:	Clarence McKnight			
Title:	Chairman	The state of the s		
Address:	60 Evergreen Place, Sur East Orange, NJ 07018	ite 503		
Phone Number:	973-672-1116	Fax Number:	973-672-7475	
E-mail address	eastorangepacauth@ver	izon.net		

2017 CAPITAL BUDGET/PROGRAM MESSAGE

EAST ORANGE PARKING AUTHORITY

FISCAL YEAR: FROM: JAN 1, 2017 TO: DEC 31, 2017

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?

N/A

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

N/A

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

N/A

 Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

N/A

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

NONE AT THIS TIME

 Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

NONE AT THIS TIME

Add additional sheets if necessary.

Proposed Capital Budget

EAST ORANGE PARKING AUTHORITY

For the Period

January 1, 2017

to

December 31, 2017

			Fu	nding Sources		
			Renewal &			
	Estimated Total	Unrestricted Net	Replacement	Debt		Other
	Cost	Position Utilized	Reserve	Authorization	Capital Grants	Sources
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Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

EAST ORANGE PARKING AUTHORITY

For the Period

January 1, 2017

to

December 31, 2017

Fiscal Year Beginning in

	Estimated Total	Current Budget					
	Cost	Year 2017	2018	2019	2020	2021	2022
PARKING METERS & SPACE RENTA	VL			water Matter State Commission of the Commission			
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Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

EAST ORANGE PARKING AUTHORITY

For the Period

January 1, 2017

to

December 31, 2017

	Estimated Total Cost	Funding Sources					
			Renewal &	Debt			
		Unrestricted Net Position Utilized	Replacement Reserve	Authorizatio n	Capital Grants	Other Source	
PARKING METERS & SPACE RENTA		T OSITION OTHER	RESCIVE		Copital Glants	Other source:	
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Total 5 Year Plan per CB-4	\$ -						
Balance check		nount is other than zero,	verify that project	te listed chave	atch projects lists	lon CD 4	

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

AUTHORITY INFORMATIONAL QUESTIONNAIRE

EAST ORANGE PARKING AUTHORITY

JAN 1, 2017 FISCAL YEAR: FROM: TO: DEC 31, 2017 Answer all questions below completely and attach additional information as required. 1) Provide the number of individuals employed in calendar year 2015 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 6 2) Provide the amount of total salaries and wages for calendar year 2015 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 80,077.30 3) Provide the number of regular voting members of the governing body: 6 4) Provide the number of alternate voting members of the governing body: 0 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? NO If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority. 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at http://fds.state.nj.us/njdca prod/fdssearch.aspx before ____ If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file. 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? NO _____ If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the 8) Was the Authority a party to a business transaction with one of the following parties: a. A current or former commissioner, officer, key employee, or highest compensated employee? NO b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? NO c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? _____NO If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process. 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. NO If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract. 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. Attach a narrative of your Authorities procedures for all employees. 11) Did the Authority pay for meals or catering during the current fiscal year? YES If "yes,"

explanation for each expenditure listed.

attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an

12)	Did the Authority pay for travel expenses for any employee or individual listed on Page N-4. NO If "yes," attach a detailed list of all travel expenses for the current fiscal year and
	provide an explanation for each expenditure listed.
13	Did the Authority provide any of the following to or for a person listed on Page N-4 or any other
15,	employee of the Authority:
	a. First class or charter travel NO
	b. Travel for companions NO
	c. Tax indemnification and gross-up payments NO
	d. Discretionary spending account NO
	e. Housing allowance or residence for personal use NO
	f. Payments for business use of personal residence NO
	g. Vehicle/auto allowance or vehicle for personal use NO
	h. Health or social club dues or initiation fees NO
	i. Personal services (i.e.: maid, chauffeur, chef)NO
	If the answer to any of the above is "yes," attach a description of the transaction including the name
	and position of the individual and the amount expended.
14)	Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred
	by employees and/or commissioners during the course of Authority business and does that policy
	require substantiation of expenses through receipts or invoices prior to reimbursement? N/A
	If "no," attach an explanation of the Authority's process for reimbursing employees and
	commissioners for expenses. (If your authority does not allow for reimbursements indicate that in
	answer)
15)	Did the Authority make any payments to current or former commissioners or employees for
	severance or termination? NO If "yes," attach explanation including amount paid.
16)	Did the Authority make any payments to current or former commissioners or employees that were
	contingent upon the performance of the Authority or that were considered discretionary bonuses?
	NO If "yes," attach explanation including amount paid.
17)	Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances
	outstanding by submitting its audited annual financial statements, annual operating data, and notice of
	material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace
	Access (EMMA) as required? N/A If "no," attach a description of the Authority's plan to
	ensure compliance with its Continuing Disclosure Agreements in the future.
18)	Did the Authority receive any notices from the Department of Environmental Protection or any other
,	entity regarding maintenance or repairs required to the Authority's systems to bring them into
	compliance with current regulations and standards that it has not yet taken action to remediate?
	NO If "yes," attach explanation as to why the Authority has not yet undertaken the
	required maintenance or repairs and describe the Authority's plan to address the conditions
	identified.
	Did the Authority receive any notices of fines or assessments from the Department of Environmental
	Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow,
	etc.)? NO If "yes," attach a description of the event or condition that resulted in the fine
	or assessment and indicate the amount of the fine or assessment.